



*Meeting (No)*      **Community & Environment Committee (4)**

*Time & Date*      **6pm    Tuesday 6 October 2026**

*Place*                **Neston Town Hall**

*Document*         **Agenda**

The following members of Neston Town Council's Community & Environment Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 6<sup>th</sup> October 2026** at Neston Town Hall, commencing at **6pm** for the purpose of transacting the business as listed below.

**Cllrs: Braithwaite, Dignam-Gill, Griffiths, Halford, Marple, David Ruscoe and Swaffer**

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 30<sup>th</sup> September 2026

**Chief  
Officer**

Digitally signed by Chief Officer  
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CN=Chief Officer, E=council@  
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Zoë Dean  
Chief Officer  
Neston Town Council

| AGENDA                                                                        |                                                                                                                                                                                                                                 |               |
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| <b>PART 1: Items to be considered in the presence of the press and public</b> |                                                                                                                                                                                                                                 |               |
| <b>31</b>                                                                     | <b>Public Participation (maximum of three minutes per person)</b>                                                                                                                                                               |               |
|                                                                               | Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility. |               |
| <b>32</b>                                                                     | <b>Apologies for Absence</b>                                                                                                                                                                                                    |               |
|                                                                               | To receive and consider acceptance of reasons for absence and to note other absence.                                                                                                                                            |               |
| <b>33</b>                                                                     | <b>Declarations of Interest</b>                                                                                                                                                                                                 |               |
|                                                                               | To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.                                                                                           |               |
|                                                                               |                                                                                                                                                                                                                                 | <b>Papers</b> |
| <b>34</b>                                                                     | <b>Minutes of the Last Meeting</b>                                                                                                                                                                                              |               |
|                                                                               | To confirm the accuracy of the minutes of the Community & Environment Committee meeting held on 18.08.26.                                                                                                                       | CE4/34        |
| <b>35</b>                                                                     | <b>Community &amp; Environment Manager's Report</b>                                                                                                                                                                             |               |
|                                                                               | To receive the Community & Environment Manager's report.                                                                                                                                                                        | CE4/35        |

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| <b>36</b> | <b>Committee Budgets</b>                                                                                                                                                                                |         |
| a         | To consider the committee budget statement.                                                                                                                                                             | CE4/36a |
| b         | To consider the current earmarked reserves and decide whether any virements are required.                                                                                                               | CE4/36b |
| c         | To consider any specific priorities to be included in the budget request for the next financial year.                                                                                                   |         |
| <b>37</b> | <b>Resident Correspondence</b>                                                                                                                                                                          |         |
| a         | To consider correspondence from a resident regarding road safety concerns in the area around The Cross and to decide whether a request should be sent to the Highways Authority to investigate further. | CE4/37a |
| <b>38</b> | <b>Community Event Donations</b>                                                                                                                                                                        |         |
| a         | Neston Library's Summer Reading Challenge: to receive details of the events provided during August 2026.                                                                                                | CE4/38a |
| b         | Neston Village Fair 2026: to approve a breakdown of expenditure for the donation of £1,700.                                                                                                             | CE4/38b |
| c         | West Vale Park Family Fun Day 2026: to approve a breakdown of expenditure for the donation of £2,000.                                                                                                   | CE4/38c |
| d         | Ladies Day 2026: to approve a breakdown of expenditure for the donation of £2,800.                                                                                                                      | CE4/38d |
| e         | To consider a report regarding creation of bespoke bunting and agree a response.                                                                                                                        | CE4/38e |
| <b>39</b> | <b>Community Grants</b>                                                                                                                                                                                 |         |
| a         | To consider a grant request of £2,468 for the establishment of Neston Repair Café.                                                                                                                      | CE4/39a |
| b         | To consider a grant request of £2,500 from 1 <sup>st</sup> Ness Scout Group for hall sound dampening.                                                                                                   | CE4/39b |
| c         | To consider a grant request of £300 from Friends of West Vale Park to replenish planters.                                                                                                               | CE4/39c |
| d         | To consider a grant request of £500 from Little Actors Theatre Company as a contribution towards the cost of a youth theatre festival.                                                                  | CE4/39d |
| e         | To consider a grant request of £2,443 from Amber Button for Neston Connect and Create.                                                                                                                  | CE4/39e |
| f         | To consider a grant request of £2,500 from Neston Royal British Legion to optimise heating units.                                                                                                       | CE4/39f |
| g         | To consider a grant request of £500 from Neston Royal British Legion to provide a marching band for Remembrance Sunday.                                                                                 | CE4/39g |
| h         | To consider a grant request of £2,500 from Neston Samba Pirates for the establishment of Neston Community Brass Band.                                                                                   | CE4/39h |

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| i         | To consider a grant request of £490 from Neston Singers to provide a concert at the 2027 Neston Music Festival.                                                                                                                                                | CE4/39i |
| j         | To consider establishing a task and finish group to review Neston Town Council's Grants Policy and report findings/recommendations to a future meeting.                                                                                                        | CE4/39j |
| <b>40</b> | <b>Defibrillators and Bleed Control Kits</b>                                                                                                                                                                                                                   |         |
| a         | To consider a report on the provision of defibrillators and bleed control kits.                                                                                                                                                                                | CE4/40a |
| b         | To approve purchase of a defibrillator and a bleed control kit for installation on the front external wall of Neston Clinic.                                                                                                                                   |         |
| c         | To approve purchase of a bleed control kit for installation next to the Town Hall defibrillator.                                                                                                                                                               |         |
| <b>41</b> | <b>Christmas Event</b>                                                                                                                                                                                                                                         |         |
| a         | To provide officers with delegated authority to approve expenditure for the 2026 Christmas lights switch-on event up to the agreed maximum.                                                                                                                    |         |
| b         | To approve a Christmas event contingency budget of £1,500 (account code 4363).                                                                                                                                                                                 |         |
| c         | To approve purchase of equipment for the Christmas event as set out in paper CE4/41c.                                                                                                                                                                          | CE4/41c |
| <b>42</b> | <b>NTC Community Space Initiatives Task and Finish Group</b>                                                                                                                                                                                                   |         |
|           | To consider a report from the NTC Community Space Initiatives Task and Finish Group and agree next steps.                                                                                                                                                      | CE4/42  |
| <b>43</b> | <b>Allotments</b>                                                                                                                                                                                                                                              |         |
| a         | To review Neston Town Council's Allotments Policy.                                                                                                                                                                                                             | CE4/43a |
| b         | To receive an update following the legionella risk assessments and testing.                                                                                                                                                                                    | CE4/43b |
| c         | To consider a report regarding site clearance and agree a budget for the autumn work.                                                                                                                                                                          | CE4/43c |
| <b>44</b> | <b>Risk Assessments</b>                                                                                                                                                                                                                                        |         |
| a         | To approve the Remembrance Sunday risk assessment.                                                                                                                                                                                                             | CE4/44a |
| b         | To approve the Christmas event risk assessment.                                                                                                                                                                                                                | CE4/44b |
| <b>45</b> | <b>Date of Next Meeting</b>                                                                                                                                                                                                                                    |         |
|           | To note the date of the next scheduled meeting as 24.11.26 at 6pm.                                                                                                                                                                                             |         |
| <b>46</b> | <b>Exclusion of the Press and Public</b>                                                                                                                                                                                                                       |         |
|           | To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on |         |

|                                                                              |                                                                                                                                                                                                                                                                                                           |         |
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|                                                                              | the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item - paragraph 3 (information relating to the financial or business affairs of any particular person). |         |
| <b>PART 2: Items to be considered in the absence of the press and public</b> |                                                                                                                                                                                                                                                                                                           |         |
| <b>47</b>                                                                    | <b>Installation of Christmas Lights</b>                                                                                                                                                                                                                                                                   |         |
| a                                                                            | To consider a quotation for installation of Christmas lights and make a recommendation to Full Council.                                                                                                                                                                                                   | CE4/47a |
| b                                                                            | To approve the wording of a three-year contract for installation of Christmas lights.                                                                                                                                                                                                                     | CE4/47b |
| <b>48</b>                                                                    | <b>Contract for the Provision and Maintenance of Floral Arrangements</b>                                                                                                                                                                                                                                  |         |
|                                                                              | To consider quotations received and make a recommendation to Full Council.                                                                                                                                                                                                                                | CE4/47  |